

Councillors Collins, Dykstra, England, Fabb, Gifford, Land, Ntuk, Parker, Potts, Sproats, Wilcox, Willis, Withams and Wyatt of

WARBOYS PARISH COUNCIL

ARE SUMMONED TO THE NEXT PARISH COUNCIL MEETING

To be held on Monday 14th October 2024 at 7.00p.m.

At **Warboys Library**, High Street, Warboys PE28 2TA

Signature Mrs J Drummond **8th October 2024**

Parish Clerk to Warboys Parish Council

The Public and Press are cordially invited to attend.

AGENDA

213/24 WELCOME

214/24 APOLOGIES FOR ABSENCE

215/24 TO NOTE RESIGNATION OF COUNCILLOR JOAN COLE

216/24 MEMBERS INTERESTS

a) Declarations

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item.
(See note below)

b) Dispensations

To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensation as appropriate.

ALL dispensations are to be requested before the start of the meeting.

217/24 MINUTES OF 9th SEPTEMBER 2024

To confirm the Minutes of the meetings of the Council held on 9th September 2024 (copy attached).

218/24 CLERK'S REPORT

Clerk to update Members on activities affecting and pertaining to the Parish.

Please note that no decisions can lawfully be made under this item. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

219/24 OPEN FORUM

Open Forum of ten minutes duration for members of the public to address Councillors. If no members of the public are present the meeting will continue.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

220/24 REPORT BY DISTRICT COUNCILLORS

An opportunity for County and District Councillors to report upon any matters relevant to Warboys from their respective authorities.

221/24 REPORTS RECEIVED FROM COMMITTEES

- a) To receive a report and draft minutes from the Assets & Maintenance Committee following the meeting held on 16th September 2024.
- b) To receive a report and draft minutes from the Finance & General Purposes Committee following the meeting held on 23rd September 2024.
- c) To receive a report and draft minutes from the Human Resources Committee following the meeting held on 23rd September 2024.
- d) To receive a report from the Climate & Environment Working Group following the meeting held on 19th September 2024.

222/24 REPLACEMENT PARISH CENTRE

- a) To consider an update by the New Parish Centre Committee (NPCC) on the present situation of the building construction.
- b) To note receipt of the draft minutes from the NPCC committee meeting in September.

223/24 CLOSURE OF WARBOYS PARISH CENTRE

To consider actions required for closure of the Parish Centre; including storage of furniture and water/electricity/hygiene access for handymen.

224/24 EVENTS

To consider updates on community events; Remembrance Day, Community Showcase etc.

225/24 ONYETT'S FIELD

- a) To consider an update on Pest Control at Onyett's Field.

- b) To discuss the maintenance requirements for Onyett's Field including the flailing of grass/hedgerow, installation of bins and hedgerow planting.

226/24 CHRISTMAS LIGHTS BUDGET FOR 2024

To consider and approve the budget provided to the Christmas Lights Group to support the running of the annual event for 2024.

227/24 COUNCIL INSURANCE POLICY 2024-25

To note that the annual insurance policy for the Council has been renewed for the next municipal year with details provided to members.

228/24 LOCAL PLAN UPDATE REPORT

To receive and consider a report on the proposed update to the Local Plan following sessions held by Huntingdon District Council.

229/24 INTERNAL AUDITOR REPORT

To receive, discuss, and note the findings of the internal auditor's report following the mid-year review carried out by LIAS.

230/24 EXTERNAL AUDITOR REPORT

To receive and discuss the findings of the external auditor's report following completion of the Annual Governance and Accountability Return 2023-24.

231/24 ILCA TRAINING

To consider and approve the Clerk and Assistant Clerk conducting ILCA training at a cost of £120+VAT each.

232/24 ADDITIONAL SIGNATORIES AND QUARTERLY RECONCILIATION

- a) To request and approve adding an additional 2/3 signatories for the Council Payment Approval Process
- b) To approve adding a Quarterly Council Member Reconciliation Process to be conducted by alternating members before each Finance & General Purposes Committee meeting.

233/24 LANDFILL LIAISON GROUP

To appoint a new representative to the Landfill Liaison Group since Joan Cole's retirement from Council.

234/24 PRINTER REPLACEMENT

To consider and approve a replacement printer for the office staff.

235/24 ACCOUNTS

To approve the payment of operational and NPC accounts for the past month.

236/24 BUDGETARY CONTROL

To receive the budgetary control statement for September 2024.

237/24 EXCLUSION OF PUBLIC

To resolve to exclude the public from the meeting under the section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 as the following items relate to a claim against the Council and employment matters.

238/24 FREE PERSON NOMINATION

To consider the proposal by Cllr England for nomination of Joan Cole as a Free Woman of Warboys for her services to Warboys, its residence and preservation of its history.

239/24 EMPLOYMENT

To note the start of Redundancy Process in light of planned closure of the current Parish Centre.

240/24 NOTICES AND MATTERS FOR THE NEXT AGENDA

For members of the Council to raise any matters to be included in the next agenda.

MEETING CLOSED

(Note:

Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent

A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.

A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.

Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.